

Regular Board of Directors Meeting
Umpqua Public Transportation District
Monday, April 13, 2020, 5:30 p.m.
3076 NE Diamond Lake Blvd, Roseburg, OR 97470



1. Call to Order

2. Roll Call

Mike Baker

Jennifer Bragg

Kat Stone

John Parker

Mark Hendershott

Sarah Thompson

3. Pledge of Allegiance

4. Consent Agenda

4.1 March 11, 2020 Minutes

Action Item: Motion to approve Consent Agenda

5. Old Business

5.1 UCAN – Transfer of Service

6. New Business

6.1 COVID-19 Response

6.2 District Board Vacancy

6.3 Resolution No. 20-3: Approving Transfer of Public Transportation Assets from UCAN to Umpqua Public Transportation District

Action Item: Motion to approve Resolution No. 20-3

6.4 Resolution No. 20-4: Amending the District FY20 Budget

Action Item: Motion to approve Resolution No. 20-4

7. General Manager Report – Cheryl Cheas

8. Not on Agenda

9. Agenda Build – Next Regular Meeting May 11, 2020

There will be No Public Input at this Regular Meeting. In order to adhere to Governor Brown’s Executive Order No. 20-12 Stay Home, Save Lives directing Oregonians to stay home and to maintain social distancing of at least six feet from any person who is not a member of their immediate household, to the greatest extent possible, and comply with other Social Distancing Requirements guidance issued by the Oregon Health Authority. As a local government entity, per item 14 in the Executive Order, the District is “strongly encouraged to adhere to the policies underlying these directives”. This meeting is available to the Public to view live via Zoom:

<https://us04web.zoom.us/j/855686091>

Meeting ID: 855 686 091

One tap mobile: +17207072699, 855686091# US

AUDIENCE PARTICIPATION INFORMATION

UPTD welcomes and encourages citizen participation at all meetings. By state law, Executive Sessions are closed to the public. To allow the Board to deal with business on the Agenda in a timely fashion, we ask that anyone wishing to address the Board follow these simple guidelines:

- Persons addressing the Board must state their name for the record.
- All remarks shall be directed to the entire District Board. The Board reserves the right to delay any action requested until they are fully informed on the matter.

TIME LIMITATIONS

Each speaker will be allotted a total of 5 minutes. At the 3-minute mark, the Chair will remind the speaker there are only 2 minutes left. All testimony given shall be new and shall not have been previously presented to the Board.

CITIZEN PARTICIPATION - NON-AGENDA ITEMS

We allow the opportunity for citizens to speak to the Board on matters not on this evening's Agenda on items of a brief nature. A total of 30 minutes shall be allocated for this portion of the meeting. If a matter presented to the Board is of a complex nature, the Chair or a majority of Board members may schedule the matter for continued discussion at a future Board meeting. Board members reserve the right to respond to audience comments after the audience participation portion of the meeting has been closed.

The Oregon Attorney General's Public Records and Public Meetings Manual states that the Public Meetings Law is a public attendance law, not a participation law. "The right of public attendance guaranteed by Public Meetings Law does not include the right to participate by public testimony or comment [...] Governing bodies voluntarily may allow limited public participation at their meetings" (Attorney General Rosenblum, 2019, p. 155). Additionally, the Oregon Attorney General's Manual states, "The presiding officer has inherent authority to keep order and to impose any reasonable restrictions necessary for the efficient and orderly conduct of a meeting. If public participation is to be a part of the meeting, the presiding officer may regulate the order and length of appearances and limit appearances to presentations of relevant points. Any person who fails to comply with reasonable rules of conduct or who causes a disturbance may be asked or required to leave, and upon failure to do so becomes a trespasser. The law's requirement that 'all persons be permitted to attend any meeting' does not prevent governing bodies from maintaining order at meetings" (Attorney General Rosenblum, 2019, p. 156).

***** AMERICANS WITH DISABILITIES ACT NOTICE *****

The facility used for this meeting is wheelchair accessible. If you require any special physical or language accommodations, including alternative formats of printed materials, please contact the District office/UTrans as far in advance of the meeting as possible, and no later than 48 hours prior to the meeting. To request these arrangements, please call 541-440-6500 (voice) or 7-1-1 (TTY, through Oregon Relay, for persons with hearing impairments).

Reference:

Attorney General Rosenblum, E. F. (2019). *State of Oregon Department of Justice Attorney General's Public Records and Meetings Manual*. Salem, OR: Department of Justice.