



Douglas County Transportation District  
State Transportation Improvement Fund (STIF) Advisory Committee  
Minutes Thursday, March 28, 2019  
1:00 PM – 2:30 PM  
Douglas County Courthouse, Room 311  
1036 SE Douglas Ave., Roseburg, OR 97470

1. Cheryl Cheas STIF Chair called meeting to Order at 1:01 PM.
2. Roll Call: Sarah Thompson, William Schmidt, Jon Schlais, Roy Spurgeon, Cheryl Cheas present. Mark Bauer, DeeDee Murphy absent.
3. Introductions around the room.
4. Mike Baker, Douglas County Transportation District Chair, welcomed STIF Committee and thanked the committee for the work they do and gave an update regarding progress for the District. Talked about the needs, the planning and the transition process. Asked if the committee would be willing to also function as part of the budget committee for the District. All members present agreed to participate as budget committee for District.
5. Review of minutes from January 24, 2019. Motion to approve Sarah Thompson, seconded by Roy Spurgeon. Motion Carries
6. Public Comment on Agenda Items –
  - Jennifer Bragg shared City of Sutherlin’s request.
  - Jennifer then spoke regarding NDB. Alyssa McConnell – Looking at projects does not see anything listed for the Reedsport area. Wondering what has been done or might be done to include projects on the coast.
  - Charlene Lohf from Reedsport Dial A Ride – They get forgot. They do a daily ride every day and people to Coos Bay once/week and Florence and Roseburg once/month.
  - Kathleen Nickel - Routinely in meetings where the number one identified issue for not getting places is access to transportation.

7. Cheryl addressed the committee regarding the importance of recognizing distinction between STAC and STIF as two separate committees served by the same group of people. As she went through the process of putting the projects into the template, what she found was that even though the name of the committee is the STAC/STIF Committee, and it is the same people that are serving on two different committees, it is really important that they are distinctive. The minutes that we just approved for this committee were actually the minutes from the STAC Committee that met in January. These minutes for today's meeting will just be for the STIF Committee. She stated that if it was ok with everyone at the table, going forward as she produces documents to be able to provide to the committee, if it is associated with STAC Funding it will be labeled as STAC and if it is associated with STIF Funding then it will be noted as STIF. We are not changing the name of the committee, just in the documentation that differentiation will allow us more easily access things that we are looking up.
8. A binder was provided for each member of the committee that included the items that were also available for the public. Each committee member was provided with the 7 STIF Criteria, OTP Goals and associated Policies, ODOT STIF Allocation Estimate, Project Recommendations, Project Descriptions and a copy of the Adopted Douglas County Coordinated Human Services Plan.  
A quick review was done of each section and noted that the list of project recommendations was not complete, it was just the list of projects that she had to work with. She provided information regarding qualified projects and the process involved in entering projects into the template.
  - There are seven STIF criteria and each project must meet at least one of the criteria to qualify.
  - After you select the criteria, you have to allocate into the 3 years, 2019, 2020 and 2021, how much funding is going to be used for that project in those 3 years. If it is not allocated, then we don't get to spend the money.
  - After you have entered that information, then you select which of the ten Oregon Public Transportation Plan Goals the project meets.
  - Each goal you select then opens the corresponding policies that pertain to that goal.

Prior to reviewing the project recommendation list, the Chair addressed the information that was provided during public comment by the Dial A Ride providers.

9. Reviewed Project Recommendation list for funding for Douglas County Transportation District.

First 11 projects listed are all projects that are intended to get the District to a point of being functional.

The number one project has to be the Transportation Development Plan or Transit Master Plan and the associated Douglas County Coordinated Plan. Due to the fact we are working with an outdated plan that has to be the number one project. The District is already put in application

for a TGM Grant which is a Transportation Growth Management Grant and it is likely because they are a new District and because our plan is outdated that they will receive that the funding for that. That process for the TGM Funding does not actually award that funding until next July, 2020.

Reviewed items, line by line, with project descriptions.

After review, projects were discussed with input from the public.

Cheryl provided what was received from Douglas County.

- Douglas County Transportation Planning Project \$ 250,000
- Douglas County Transportation District Startup \$ 300,000
- Vehicle Replacement Fund \$ 200,000
- UTrans Expansion Project \$2,372,000
- Douglas Rides Expansion Project \$ 650,000
- Transit Hub Planning Project \$ 250,000

Discussion followed. The Chair proposed is that we hearing from the providers that are were present and to have that information previously forwarded to the County forwarded to the STIF committee.

Another meeting was proposed for April 3, 2019 to have time to complete the process to the recommendation to the Board prior to the May 8<sup>th</sup>.

Mike Baker: We knew some of it but without the detail it was just hard. She, Cheryl has spent some vacation time, weekends and time to put this together she's been working really hard on gathering information she has and...

Jennifer Bragg: She's done a great job.

Matt Droscher: And to come up with all those numbers.

Mike Baker: Yeah 120 pages. We want to make sure it's done right.

Sheri Moothart: And the list she got was from 6 months ago.

10. STIF Committee Prioritization of Projects postponed until Wednesday, 4/3/2019.  
Additional information requested to be emailed by Monday morning.

11. Public Comment on Non-Agenda Items

-John Parker – Commented on the process and the difficulties encountered.

-Alyssa McConnell – The other day she went online to register to get a ride on Douglas Rides but because it could not locate her address she could not sign up.

-Jennifer Boardman: Just wanted to give the Reedsport folks an update. The Coos County actually put in two applications for some service that they are going to be going from Coos Bay to Florence. They are going to be doing some stops in Reedsport so it's

an opportunity. They won't get their funding until November but it looks like they will be starting in July so that is an opportunity for the folks in Reedsport to get up and down and it sounds like they're going to be doing it 3 days/week so that is something for Reedsport, just so you have that information. It won't be Dial A Ride, it will be Commuter route, just to come back and forth.

-Mike Baker: Lane Transit has put in for one between Eugene and Florence.

-Jennifer Boardman: So Coos County is going to meet up with the Florence folks so eventually you'll be able to get all the way from Brookings over to Eugene.

-Kathleen Nichols: Commented on the Lifeline project and stated there are more Northbound requests, so curious as to why we would pick that particular County?

-Cheryl: Because those are our neighboring Counties.

-Kathleen: So we wouldn't go further north cause that might serve more people, it just doesn't touch the County in that regard.

-Cheryl: The intent is to connect to Lane Transit District, not to go into their District but to connect with them. And I believe Cottage Grove is as far South as they go. Someone could potentially get on, if we went with route that went all the way to Wolf Creek, they could potentially get on in Ashland and ride RVTD to connect with Josephine County to Wolf Creek and then ours to Lane County and then LTD to the next.

12. No STIF Committee Closing Comments

13. Adjourn at 2:20 PM.