

Special Board of Directors Meeting

Umpqua Public Transportation District

Monday, July 8, 2024, 5:30 PM

3076 NE Diamond Lake Blvd, Roseburg, OR 97470

AGENDA

1. Call to Order

2. Roll Call

Mike Baker Janice Baker Doug Mendenhall Michaela Hammerson

3. Pledge of Allegiance

4. Review Applications, Interview Applicants

5. Appoint Directors to complete terms for the vacant Position #'s 3, 5 and 6

6. Adjournment

Time: Jul 8, 2024 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/82310610429?pwd=Q2PWzRZi5k2bkauob9kDwtg2WEiaPd.1>

Meeting ID: 823 1061 0429

Passcode: 444322

One tap mobile

+16699009128,,82310610429#,,,,*444322# US (San Jose)

Find your local number: <https://us02web.zoom.us/j/82310610429?pwd=Q2PWzRZi5k2bkauob9kDwtg2WEiaPd.1>

AUDIENCE PARTICIPATION INFORMATION

All may attend to listen only at this Special Meeting.

CITIZEN PARTICIPATION – ON AGENDA ITEMS & NON-AGENDA ITEMS

All may attend to listen only at this Special Meeting.

The Oregon Attorney General's Public Records and Public Meetings Manual states that the Public Meetings Law is a public attendance law, not a participation law. "The right of public attendance guaranteed by Public Meetings Law does not include the right to participate by public testimony or comment [...] Governing bodies voluntarily may allow limited public participation at their meetings" (Attorney General Rosenblum, 2019, p. 155). Additionally, the Oregon Attorney General's Manual states, "The presiding officer has inherent authority to keep order and to impose any reasonable restrictions necessary for the efficient and orderly conduct of a meeting. If public participation is to be a part of the meeting, the presiding officer may regulate the order and length of appearances and limit appearances to presentations of relevant points. Any person who fails to comply with reasonable rules of conduct or who causes a disturbance may be asked or required to leave, and upon failure to do so becomes a trespasser. The law's requirement that 'all persons be permitted to attend any meeting' does not prevent governing bodies from maintaining order at meetings" (Attorney General Rosenblum, 2019, p. 156).

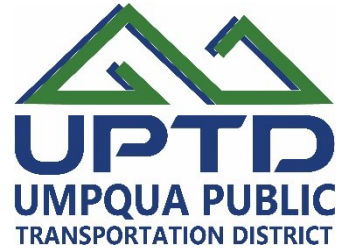
***** AMERICANS WITH DISABILITIES ACT NOTICE *****

Umpqua Public Transportation District, 3076 NE Diamond Lake Blvd, Roseburg, OR 97470 541-671-3691

The facility used for this meeting is wheelchair accessible. If you require any special physical or language accommodations, including alternative formats of printed materials, please contact the District office as far in advance of the meeting as possible, and no later than 48 hours prior to the meeting. To request these arrangements, please call 541-671-3691 (voice) or 7-1-1 (TTY, through Oregon Relay, for persons with hearing impairments).

Reference:

Attorney General Rosenblum, E. F. (2019). *State of Oregon Department of Justice Attorney General's Public Records and Meetings Manual*. Salem, OR: Department of Justice.



July 8, 2024

UPTD Regular Board Meeting

AGENDA ITEM COVERSHEET

Agenda Item 4

Agenda Item Title: New Business

4 Board Positions #3, 5 & 6 – Applications and Discussion

Director Tom Trotter resigned from the Board effective May 4, 2024.
Director Sarah Thompson resigned from the Board effective June 5, 2024.
Director Lonnie Raineville resigned from the Board effective June 6, 2024.
The vacancies have been advertised in the legal section of the News Review, the UPTD Facebook page and the UPTD page on the Nextdoor App.

The appointee will serve the remainder of the term to which they are appointed. Position #3 expires June 2027.
Position #'s 5 & 6 expire June 2025.

The following applications have been received:

- Jim DeLap
• Natasha Atkinson
• Marli Stauffacher
• John Estill
• Samantha Frost
• Cathye Dewhirst Curreri

Requested Action: Review applications. Appoint a Director to serve the rest of:

Position #3 _____

In Favor _____ Opposed _____ Abstained _____ Absent _____

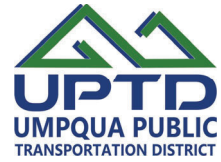
Position #5 _____

In Favor _____ Opposed _____ Abstained _____ Absent _____

Position #6 _____

In Favor _____ Opposed _____ Abstained _____ Absent _____

By: UPTD Board of Directors



Board Member Application for the Remainder of Position #3

Term: Upon Appointment through June 2027

Applicant Name: James Lee De Lap (Jim) Date: 06/04-2024

Address: _____ Zip Code: 97471

Phone Number: 541- _____ Email Address: JDeLap4@protonmail.com

Are you a resident of our district? Yes Are you a registered voter? Yes

Why do you want to serve on the Umpqua Public Transportation District Board?

Many years ago I needed Dial a ride. I did not qualify because I lived to far out of town and had to walk 5 miles to
my doctor's appointments. I do not think that anyone should have to walk or not go due to lack of transportation.
I am doing my best to make sure that UPTD is a viable trans

Describe past experiences or positions held that would assist you as a board member.

I have been attending meetings in person for several years as well as on zoom. When a board member resigned due
to health I was appointed to fill the vacancy. I was not re elected for another term but I am still attending meetings.
I think that it is important to make sure that UPTD is a viable service provider.

Outline strengths, abilities and talents that you would bring to the board.

I am detail oriented. I like to read everything that is going to be presented at the next meeting so that I can make
informed recomendations and ask pertinent questions.

Describe your knowledge of Public Transportation rules, regulations and funding sources.

I know very little about transportation rules and regulations even though I have been hearing them for years now.
It takes quite a while to be able to understand all of the abbreviations and what they stand for.
There are multiple funding sources and grants available for different projects and needs.

In your opinion, what is the most important role of a board member?

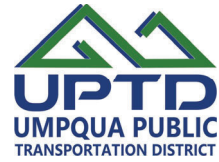
Seeing the big picture. The head of a department can get so involved in their own job that they can lose sight of
what the district needs are. Board members are not involved with the day to day operations so that they can guide
the Umpqua Transpotatin District into a viable service provider.

****Attach additional sheets if needed****

If appointed, would you be able to serve the entire term? Yes

Please submit your application to: Cheryl Cheas, UPTD General Manager at ccheas@umpquatransit.org

Application Deadline: Monday, June 10, 2024



Board Member Application for the Remainder of Position #3

Term: Upon Appointment through June 2027

Applicant Name: Natasha Atkinson Date: 05/29/2024

Address: Sutherlin Zip Code: 97479

Phone Number: 541- Email Address: natasha@uhi.life

Are you a resident of our district? Yes Are you a registered voter? Yes

Why do you want to serve on the Umpqua Public Transportation District Board?

For the past few years, I have served on the STIF/STAC and budget committees. With the knowledge I have learned from those experiences, I believe I am ready to serve on the UPTD board. In addition, I believe I would offer a different point of view as both a previous provider and an advocate for those experiencing disabilities.

Describe past experiences or positions held that would assist you as a board member.

As stated above, I have served on the UPTD STIF/STAC and budget committee for the past few years. Also, I believe my current position, as the UHI executive director, will benefit UPTD. Lastly, I am currently a board member for Oregon Resource Association, Douglas Housing Alternatives, Umpqua Economic Development Partnership and Fairway Estates HOA.

Outline strengths, abilities and talents that you would bring to the board.

Through my work in nonprofit organizations, I have gained experience in funding strategies , creation of policy/ procedures and how best to work within governmental requirements. In addition, I am a very organized person, with extensive experience working with executive directors, team members and serving with boards.

Describe your knowledge of Public Transportation rules, regulations and funding sources.

As stated above, I have served on the UPTD STIF/STAC and budget committee for the past few years. Additionally, I have attended nearly every UPTD public meeting for the last 5 years. Both of these have prepared me to serve as a UPTD board of director.

In your opinion, what is the most important role of a board member?

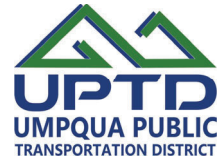
I believe the most important job of a board member is to ensure the agency remains viable, complaint and fiscally responsible. This is done by monitoring the financials, reviewing all reports, and listening to the riders. In the end, we are representing the community and therefore must act accordingly to serve the riders of Douglas County.

****Attach additional sheets if needed****

If appointed, would you be able to serve the entire term? Yes

Please submit your application to: Cheryl Cheas, UPTD General Manager at ccheas@umpquatransit.org

Application Deadline: Monday, June 10, 2024



Board Member Application for the Remainder of Position #3

Term: Upon Appointment through June 2027

Applicant Name: Marli Stauffacher Date: 6/6/24

Address: _____ Zip Code: 97471

Phone Number: 541- _____ Email Address: marlidee21@aol.com

Are you a resident of our district? Yes Are you a registered voter? Yes

Why do you want to serve on the Umpqua Public Transportation District Board?

I think that I could bring a different perspective on the operational side of the district.

Describe past experiences or positions held that would assist you as a board member.

ompl started out as the Operations Assistant and then went on to be the Transportation Supervisor.
This gives me a very good idea of how things have been working and how some things could be improved
on.

Outline strengths, abilities and talents that you would bring to the board.

I have a good working knowledge of how all the compliance aspects effect the departments
needs. I was handed over the compliance for all the vehicles because we were below our required
percentage to stay compliant. My record shows that I more than doubled our compliance percentage.

Describe your knowledge of Public Transportation rules, regulations and funding sources.

I have a fairly good understanding of how it all works. I dealt with alot of the rules and regulations when
I became a Supervisors. I tried to learn as much as possible about the funding sources but I am sure
there is plenty more to learn.

In your opinion, what is the most important role of a board member?

Making sure we stay with in our compliance regulations. Also to make sure that it a good place to work
and make sure the employees are treated fairly. I also have experience sitting on the City Council in the town I grew up in.
I was elected to a second term and served another year before resigning because we were relocating.

****Attach additional sheets if needed****

If appointed, would you be able to serve the entire term? Yes

Please submit your application to: Cheryl Cheas, UPTD General Manager at
ccheas@umpquatransit.org

Application Deadline: Monday, June 10, 2024



Board Member Application for the Remainder of Position #3

Term: Upon Appointment through June 2027

Applicant Name: JOHN C. ESTILL Date: 6/10/2024

Address: _____ Zip Code: 97435

Phone Number: 541- _____ Email Address: jcestill@gmail.com

Are you a resident of our district? YES Are you a registered voter? YES

Why do you want to serve on the Umpqua Public Transportation District Board?
To serve the transportation needs and concerns of the citizens in this district.

Describe past experiences or positions held that would assist you as a board member.
Program manager for national laboratory weighing and assessing program strengths and weaknesses and acting to improve the product in defense related areas.

Outline strengths, abilities and talents that you would bring to the board.
TRAINING IN RISK ANALYSIS and Decision Analysis that requires consideration of many viewpoints and objectively assess pros and cons to come to best decision

Describe your knowledge of Public Transportation rules, regulations and funding sources.
Peripheral knowledge of public transportation but was vocal advocate of serving community for BART expansion in Bay Area California. No official position

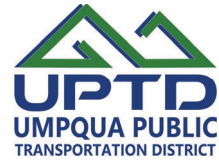
In your opinion, what is the most important role of a board member?
Serving the community in their desires and needs relative to transportation issues. Assess all arguments have strong basis in facts but weighing needs.

Attach additional sheets if needed

If appointed, would you be able to serve the entire term? Yes

Please submit your application to: Cheryl Cheas, UPTD General Manager at ccheas@umpquatransit.org

Application Deadline: Monday, June 10, 2024



Board Member Application for the Remainder of Position #3

Term: Upon Appointment through June 2027

Applicant Name: Samantha Frost Date: 6/7/2024

Address: Roseburg, OR Zip Code: 97470

Phone Number: _____ Email Address: frostsam7@gmail.com

Are you a resident of our district? Yes Are you a registered voter? Yes

Why do you want to serve on the Umpqua Public Transportation District Board?

I used to ride the bus, when I was too disabled to drive and I have a lot of ideas that would help the this transportation system out.

Describe past experiences or positions held that would assist you as a board member.

I am currently a Precinct Committee Person
Footwear and Tire Tread Examiner with the Georgia Bureau of Investigation

Outline strengths, abilities and talents that you would bring to the board.

I have an ability to see patterns, probably because I was a Forensic Scientist.

Describe your knowledge of Public Transportation rules, regulations and funding sources.

I will have to work on changing some of the Policies. Stereotyping is not cool.
Funding source: grant from the Transportation and Growth Management (TGM) Program

In your opinion, what is the most important role of a board member?

To protect the people that you work for.

****Attach additional sheets if needed****

If appointed, would you be able to serve the entire term? Yes

Please submit your application to: Cheryl Cheas, UPTD General Manager at ccheas@umpquatransit.org

Application Deadline: Monday, June 10, 2024



Board Member Application for the Remainder of Position #3

Term: Upon Appointment through June 2027

Applicant Name: Cathye Dewhirst Curreri Date: June 10, 2024

Address: Roseburg, OR Zip Code: 97471-5500

Phone Number: _____ Email Address: cd2thFairy@gmail.com

Are you a resident of our district? Yes Are you a registered voter? Yes

Why do you want to serve on the Umpqua Public Transportation District Board?

Available public transportation is critical in viable communities.

I am especially concerned with affordable public transportation options for our elderly citizens.

Likewise, I'd like to have an opportunity to give of myself to this wonderful community.

Describe past experiences or positions held that would assist you as a board member.

Some of my community leadership positions include: participating as a DCRCC Executive Board member;

providing community education as a RDH professional; volunteering as coach and counselor in diverse

youth sports, schools, and camps; and serving on numerous parental and church committees.

Outline strengths, abilities and talents that you would bring to the board.

I am a natural leader and a quick learner. I am blessed with a discerning and critical mind, and I am

comfortable utilizing the internet as an information platform. I am also a good writer, and am

comfortable seeking government grants.

Describe your knowledge of Public Transportation rules, regulations and funding sources.

Although I don't have direct experience with Public Transportation rules, regulations, and funding

sources, I have experience reading and understanding the law, and have experience writing legal

documents. I am a quick learner.

In your opinion, what is the most important role of a board member?

At this point, the most important role of an Umpqua Public Transportation board member is helping

provide fiscal responsibility and integrity. It is also important to listen to the needs of our community,

and facilitate practical means to meet those needs.

****Attach additional sheets if needed****

If appointed, would you be able to serve the entire term? Yes

Please submit your application to: Cheryl Cheas, UPTD General Manager at ccheas@umpquatransit.org

Application Deadline: Monday, June 10, 2024