

Resolution No. 23-1

RESOLUTION ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Umpqua Public Transportation District hereby adopts the budget for the fiscal year 2023-2024 in the total of \$15,029,272.00. This budget is now on file at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, in Roseburg, Oregon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby appropriated:

General Fund	
Administration	\$ 1,318,050
Transportation Operations	\$ 4,518,545
Debt Service	\$ 46,329
Capital Outlay	\$ 30,152
Transfers Out	\$ -
Contingency	\$ 150,000
Total	\$ 6,063,076
Bus Replacement Fund	
Capital Outlay	\$ 4,360,822
Capital Projects Fund	
Capital Outlay	\$ 4,236,496
Total Appropriations, All Funds	\$ 14,660,394
Total Unappropriated and Reserve Amounts, All Funds	\$ 368,878
TOTAL ADOPTED BUDGET	\$ 15,029,272

The above resolution statements were approved and declared adopted on this ____ day of _____ 2023.

Board Chair

A public meeting of the Board of Directors will be held on May 8, 2023 at 5:30 pm at Umpqua Public Transportation District, 3076 Diamond Lake Blvd, Roseburg, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Umpqua Public Transportation District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 3076 Diamond Lake Blvd, Roseburg, OR, between the hours of 8:30 a.m. and 4:30 p.m. or online at Umpquatrast.com. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year. If different, the major changes and their effect on the budget are: N/A

Contact: Cheryl Cheas, General Manager

Telephone: 541-671-3691

Email: ccheas@umpquatrast.com

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2021-2022	Adopted Budget This Year 2022-2023	Proposed Budget Next Year 2023-2024
Beginning Fund Balance/Net Working Capital		1,720,000	1,540,000
Bus Fares/Contracts/Medical Transportation	182,240	443,000	665,000
Federal, State & all Other Grants, Gifts, Allocations & Donations	3,003,610	10,168,452	12,798,972
Revenue from Bonds and Other Debt	0	0	0
Interfund Transfers / Internal Service Reimbursements	195,824	715,000	0
All Other Resources Except Current Year Property Taxes	557,444	13,300	25,300
Current Year Property Taxes Estimated to be Received		0	
Total Resources	3,939,118	13,059,752	15,029,272

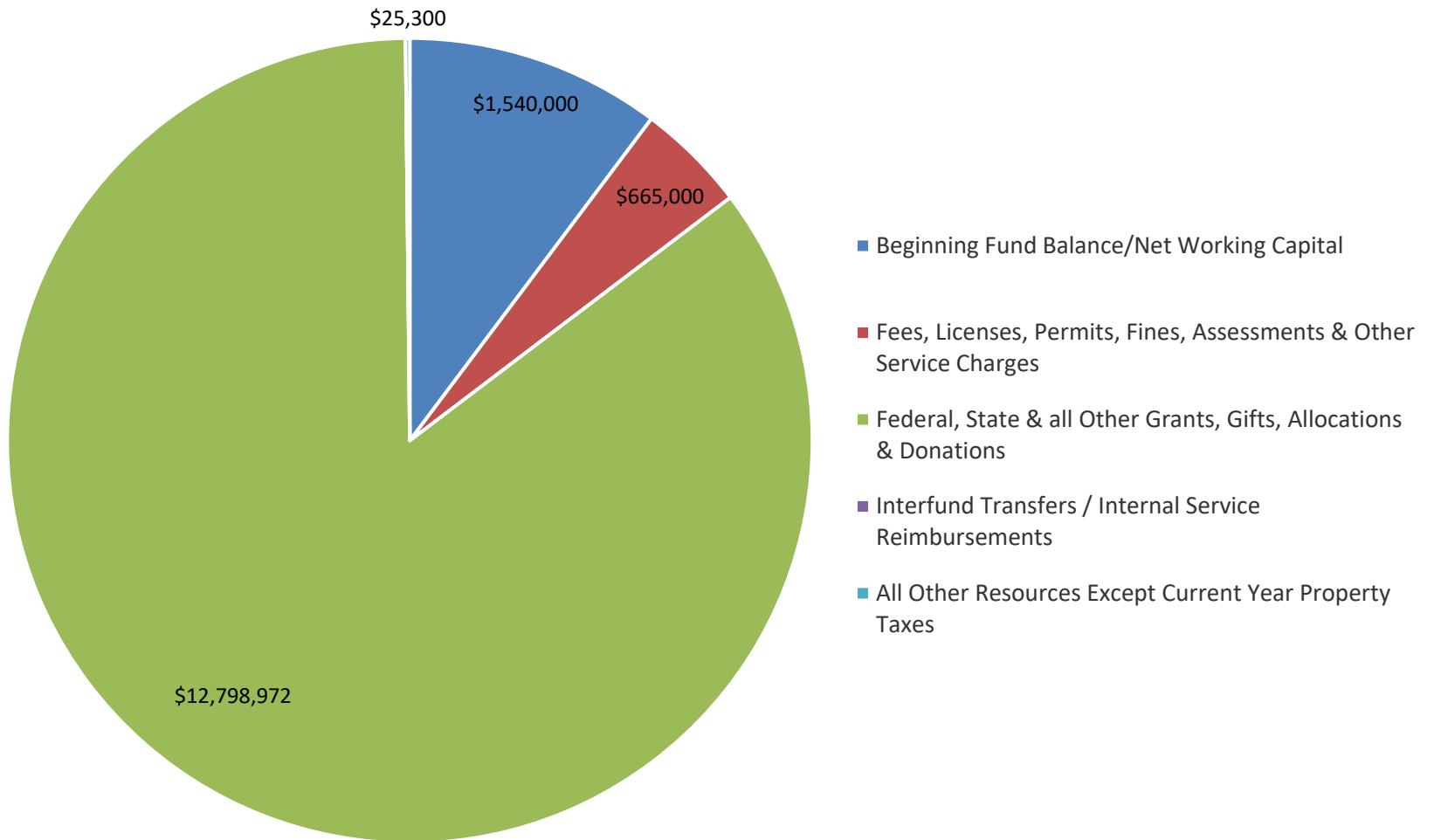
FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	1,363,054	3,755,255	4,311,625
Materials and Services	1,610,316	1,527,850	1,524,970
Capital Outlay	734,364	5,948,976	8,627,470
Debt Service		46,344	46,329
Interfund Transfers	195,824	715,000	0
Contingencies		920,000	150,000
Special Payments		0	0
Unappropriated Ending Balance and Reserved for Future Expenditure		146,327	368,878
Total Requirements	3,903,558	13,059,752	15,029,272

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Administration	375,300	503,450	523,350
FTE	3.75	5.00	5.00
Operations	1,536,000	1,682,500	1,808,000
FTE	20.00	29.00	24.00
Operations Admin	306,500	444,900	484,200
FTE	4.50	5.00	5.00
Para Transit/DR/Medical Transports	135,500	878,235	1,176,275
FTE	2.00	13.00	14.50
Call Center	227,300	246,170	319,800
FTE	3.50	4.50	4.50
Not Allocated to Organizational Unit or Program			
FTE			
Total Requirements	2,580,600	3,755,255	4,311,625
Total FTE	34	57	53

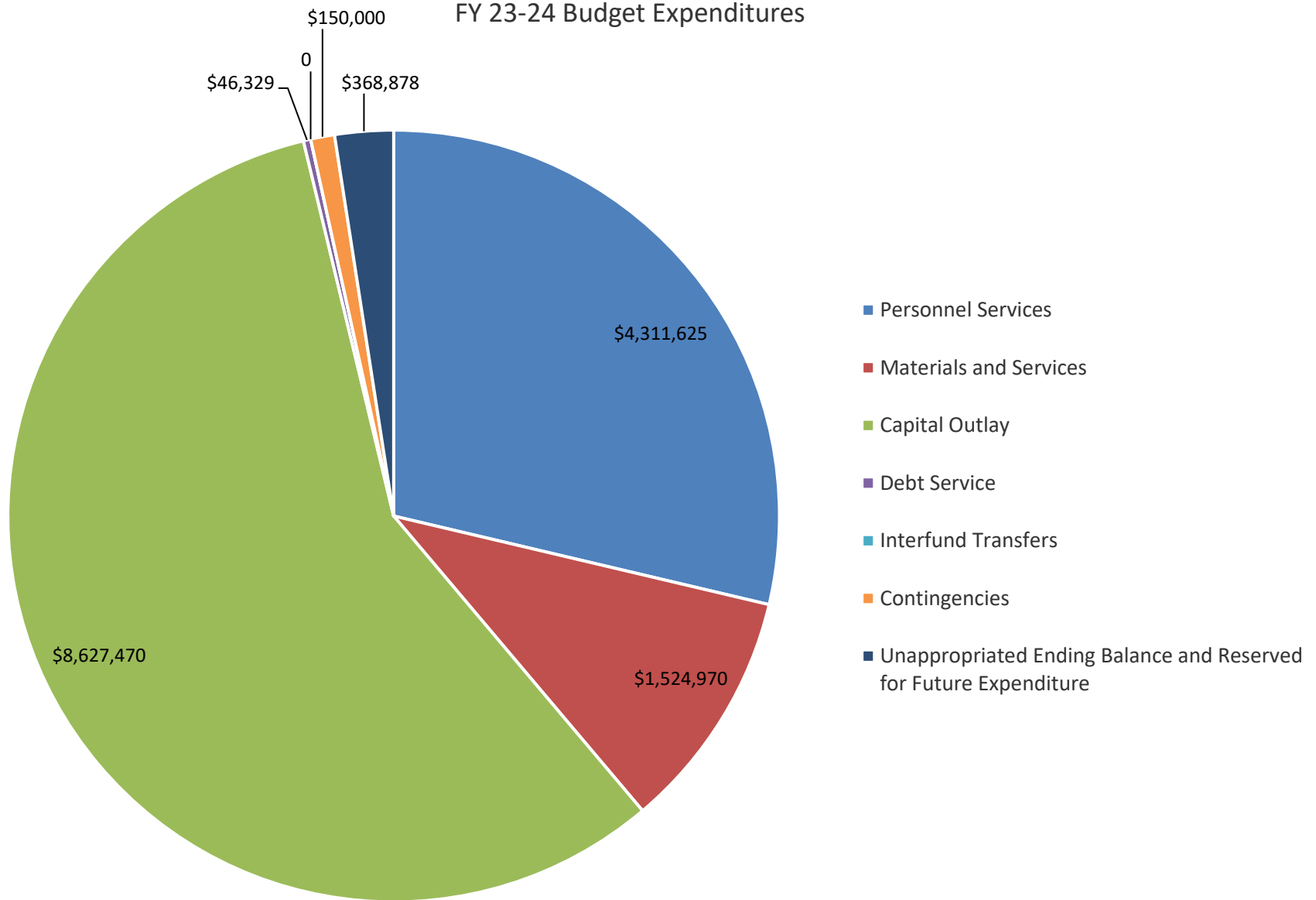
STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1, 2021	Estimated Debt Authorized, But Not Incurred on July 1, 2023
Full Faith and Credit	\$550,000	\$490,892
Total	\$550,000	

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

FY 23-24 Budget Resources



FY 23-24 Budget Expenditures



**RESOURCES
GENERAL FUND**

(Fund)

UMPQUA PUBLIC TRANSPORTATION DISTRICT

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2022-2023			
	Actual		Adopted Budget This Year Year 2021-2022		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2019-2020	First Preceding Year 2020-2021						
1	329,543	1,400,000	700,000	1 Net working capital (accrual basis)	1,540,000	1,540,000	1,540,000	1
2				2				2
3				3 Previously levied taxes estimated to be received				3
4				4 Interest				4
5				5 Transferred IN, from other funds				5
6				6 OTHER RESOURCES				6
7	487,333	376,338	364,335	7 5311 Funding	614,578	614,578	614,578	7
8		451,783	176,568	8 CRRSAA Grant				8
9	263,667	-	500,000	9 5311 COVID - Grant 35393	329,485	329,485	329,485	9
10	440,497	438,958	445,790	10 5310 Funding	458,637	458,637	458,637	10
11	-		80,000	11 5310 Discretionary - Grant 35375	80,000	80,000	80,000	11
12	-	60,000	60,000	12 5304 - Grant 35139				12
13	265,096	261,530	261,528	13 STF				13
14	1,444,000	1,624,441	4,201,255	14 STIF	2,463,802	2,463,802	2,463,802	14
15	216,750	-	-	15 5339 - Grant 35395	225,000	225,000	225,000	15
16	24,122	-	-	16 5339 - Grant 34227	30,152	30,152	30,152	16
17		205,000	-	17 STIF Discretionary	-	-	-	17
18	619,963	-	-	18 STP Vehicle Replacement	-	-	-	18
19	114,000	156,000	123,000	19 Bus Fares & Contract Revenue	115,000	115,000	115,000	19
20	96,000	216,000	320,000	20 Medical Transports	550,000	550,000	550,000	20
21	10,000	6,000	13,000	21 Miscellaneous, advertising	25,000	25,000	25,000	21
22	1,000	1,000	300	22 Interest	300	300	300	22
23				23 Local				23
24		-		24 State				24
25		-	-	25 Federal	-	-	-	25
26				26				26
27				27				27
28				28				28
29				29				29
30				30				30
31				31				31
32				32				32
33	4,311,971	5,197,050	7,245,776	33 Total resources, except taxes to be levied	6,431,954	6,431,954	6,431,954	33
34				34 Taxes estimated to be received				34
35				35 Taxes collected in year levied				35
36	4311971	5197050	7,245,776	36 TOTAL RESOURCES	6,431,954	6,431,954	6,431,954	36

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - ADMIN

UMPQA PUBLIC TRANSPORTATION DISTRICT

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: ADMINISTRATION	Budget For Next Year 2023-2024			
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				1 PERSONNEL SERVICES				1
2	71,446	100,000	112,000	2 Salaries- General Manager	117,500	117,500	117,500	2
3		80,000	85,000	3 Salaries- Finance Manager	95,000	95,000	95,000	3
4	53,402	80,000	86,000	4 Salaries - Executive Assistant	48,800	48,800	48,800	4
5		2,000	65,000	5 Salaries - HR Coordinator	60,000	60,000	60,000	5
6				6 Salaries - Admin Assistant	45,600	45,600	45,600	6
7	2,152	0	2,000	7 Salaries - Overtime	2,000	2,000	2,000	7
8	13,815	31,000	36,000	8 Payroll Taxes	36,000	36,000	36,000	8
9	31,296	56,000	82,000	9 Fringe Benefits	85,000	85,000	85,000	9
10	5,512	26,000	35,000	10 Retirement	33,000	33,000	33,000	10
11		300	450	11 Worker's Comp	450	450	450	11
12	177,623	375,300	503,450	12 TOTAL PERSONNEL SERVICES	523,350	523,350	523,350	12
13	3.00	4.00	5.00	13 Total Full-Time Equivalent (FTE)	5.00	5.00	5.00	13
14				14 MATERIALS AND SERVICES				14
15	0	2,000	50,000	15 Advertising	85,500	85,500	85,500	15
16	16,000	4,000	4,000	16 Accounting Fees	1,500	1,500	1,500	16
17	0	30,000	30,000	17 Audit Fees	30,000	30,000	30,000	17
18	0	200	200	18 Background Checks	200	200	200	18
19	168	500	800	19 Bank Service Charges	1,000	1,000	1,000	19
20	0	5,000	5,000	20 Board Expense	1,000	1,000	1,000	20
21	0	7,500	7,500	21 Training/Conference Fee/Certificates	5,000	5,000	5,000	21
22	0	0	0	22 Fit For Duty/Evals	200	200	200	22
23	9,329	4,000	16,000	23 Dues, Memberships, & Fees	16,000	16,000	16,000	23
24	0	250	300	24 Drug and Alcohol Testing	300	300	300	24
25	25,044	6,000	15,000	25 Election Expense	15,000	15,000	15,000	25
26	77,138	10,000	19,000	26 IT Maintenance/Software	23,000	23,000	23,000	26
27	0	0	0	27 Consultant Fees	1,200	1,200	1,200	27
28	5,153	10,000	5,000	28 Legal Fees	3,000	3,000	3,000	28
29		10,000	15,000	29 Property & Vehicle Insurance	21,000	21,000	21,000	29
30	929	0	0	30 Miscellaneous	0	0	0	30
31	26,114	0	0	31 Non-Capital Equipment Purchase	5,000	5,000	5,000	31
32	260	0	0	32 Postage	700	700	700	32
33		25,000	2,000	33 Recruitment Fees	2,000	2,000	2,000	33
34		300	1,200	34 Rent - Storage	1,200	1,200	1,200	34
35	0	0	500	35 Safety Related Expenses	500	500	500	35
36	0	0	0	36 Travel - Lodging	2,000	2,000	2,000	36
37	0	0	0	37 Travel - Mileage	2,000	2,000	2,000	37
38	0	0	0	38 Travel - PerDiem	400	400	400	38

39	111	0	0	39	Staff Training Supplies	0	0	0	39
40	220	0	2,500	40	Staff/Community Recognition	600	600	600	40
41	22,443	5,000	12,000	41	Supplies - Office	10,000	10,000	10,000	41
42	5,218	2,600	5,000	42	Telephone - Office	5,600	5,600	5,600	42
43		2,400	2,500	43	Tablets & Cellphone	1,600	1,600	1,600	43
44		7,500	7,500	44	Travel - Airfare	2,500	2,500	2,500	44
45	13,025	10,000	9,000	45	Utilities	5,000	5,000	5,000	45
46	0	0	0	46	Uniforms	300	300	300	46
47				47					47
48	201,152	140,250	210,000	48	TOTAL MATERIALS AND SERVICES	243,300	243,300	243,300	48
49				49	CAPITAL OUTLAY				49
50				50					50
51	0	0	0	51	TOTAL CAPITAL OUTLAY	0	0	0	51
52	378,775	515,550	713,450	52	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	766,650	766,650	766,650	52

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - OPERATIONS

**UMPQA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: OPERATIONS	Budget For Next Year 2023-2024			1
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				PERSONNEL SERVICES				
2	521,143	950,000	950,000	2 Salaries - Bus Drivers	995,000	995,000	995,000	2
3	0	0	0	3 Salaries - Maintenance Manager	100,000	100,000	100,000	3
4	0	0	41,000	4 Salaries - Facility Service Technician	41,000	41,000	41,000	4
5	0	0	0	5 Salaries - Over Time				5
6	14,336	0	0	6 Personnel Employment Services	0	0	0	6
7	91,197	142,000	124,000	7 Payroll Taxes	95,000	95,000	95,000	7
8	393,540	308,000	442,000	8 Fringe Benefits	430,000	430,000	430,000	8
9	31,753	108,000	99,000	9 Retirement	112,000	112,000	112,000	9
10	0	28,000	26,500	10 Worker's Comp	35,000	35,000	35,000	10
11	1,051,969	1,536,000	1,682,500	11 TOTAL PERSONNEL SERVICES	1,808,000	1,808,000	1,808,000	11
12		20.60	29.00	12 Total Full-Time Equivalent (FTE)	24.00	24.00	24.00	12
13				MATERIALS AND SERVICES				
14								
15	110	0	0	15 Advertising	3,000	3,000	3,000	15
16	0	1,500	1,500	16 Accident Repair	6,500	6,500	6,500	16
17	870	400	300	17 Background Checks	300	300	300	17
18	9,096	1,000	4,000	18 Building Maintenance & Repairs	8,000	8,000	8,000	18
19	54,512	170,000	143,000	19 Bus Preventative Maintenance	195,000	195,000	195,000	19
20	0	0	4,000	20 Drug & Alcohol Testing	1,500	1,500	1,500	20
21	4,269	7,140	7,500	21 Bus Shelter Maintenance	5,000	5,000	5,000	21
22	0	0	1,000	22 Training/Conference Fee/Certificates	50,000	50,000	50,000	22
23	10,230	1,500	0	23 Fit For Duty/Evals	3,000	3,000	3,000	23
24	93,378	180,000	338,000	24 Fuel & Oil	338,000	338,000	338,000	24
25	0	1,000	2,000	25 IT Maintenance/Software	1,500	1,500	1,500	25
26	0	0	2,100	26 License & Fees	2,100	2,100	2,100	26
27	1,298	0	0	27 Legal Fees	0	0	0	27
28	13,732	10,000	35,000	28 Property & Vehicle Insurance	40,000	40,000	40,000	28
29	491	0	0	29 Miscellaneous	0	0	0	29
30	14,706	0	0	30 Non-Capital Equipment Purchase	3,000	3,000	3,000	30
31	149	0	0	31 Postage	0	0	0	31
32	0	0	0	32 Staff Recognition	11,000	11,000	11,000	32
33	0	0	500	33 Safety Related Expenses	300	300	300	33
34	0	0	0	34 Software and Maintenance Support	0	0	0	34
35	0	0	0	35 Staff Lodging	2,000	2,000	2,000	35
36	4,876	0	0	36 Staff Mileage	500	500	500	36
37	0	0	0	37 Staff Per Diem	1,000	1,000	1,000	37
38	700	0	0	38 Staff Training Supplies	300	300	300	38

39	16,165	15,000	15,000	39	Supplies - Buses	6,000	6,000	6,000	39
40	0	0	0	40	Staff - Airfare	3,000	3,000	3,000	40
41	18,570	11,460	4,500	41	Tablets & Cellphone	3,000	3,000	3,000	41
42	1,128,313	450,000	245,000	42	Transportation Contracts	260,000	60,000	60,000	42
43	0	0	0	43	Uniforms	5,800	5,800	5,800	43
44	224,582	849,000	803,400	44	TOTAL MATERIALS AND SERVICES	949,800	749,800	749,800	44
45				45	CAPITAL OUTLAY				45
46				46					46
47	0	0	0	47	TOTAL CAPITAL OUTLAY	0	0	0	47
48	1,276,551	2,385,000	2,485,900	48	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	2,757,800	2,557,800	2,557,800	48

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - OPERATIONS ADMIN

UMPQA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: OPERATIONS ADMIN	Budget For Next Year 2023-2024			
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				1	PERSONNEL SERVICES			1
2	86,991	54,000	124,000	2	141,000	141,000	141,000	2
3	0	70,000	94,000	3	99,000	99,000	99,000	3
4				4	49,500	49,500	49,500	4
5	49,470	83,000	89,000	5	45,500	45,500	45,500	5
6	0	25,000	36,000	6	32,500	32,500	32,500	6
7	0	49,500	65,000	7	75,500	75,500	75,500	7
8	0	22,000	31,000	8	33,500	33,500	33,500	8
9	0	3,000	5,900	9	7,700	7,700	7,700	9
10	136,461	306,500	444,900	10	484,200	484,200	484,200	10
11				11	5.00	5.00	5.00	11
12				12	MATERIALS AND SERVICES			12
13				13				13
14	0	1,000	1,000	14	3,000	3,000	3,000	14
15	0	150	300	15	400	400	400	15
16	0	10,000	3,500	16	7,000	7,000	7,000	16
17	23,375	13,200	13,200	17	13,200	13,200	13,200	17
18	785	1,400	2,500	18	4,600	4,600	4,600	18
19	1,112	2,500	2,500	19	4,000	4,000	4,000	19
20	3,592	5,000	7,000	20	9,000	9,000	9,000	20
21	0	1,100	3,500	21	5,200	5,200	5,200	21
22	1,200	1,200	700	22	1,900	1,900	1,900	22
23	0	2,500	3,600	23	4,000	4,000	4,000	23
24	0	4,000	4,000	24	5,000	5,000	5,000	24
25	0	0	0	25	700	700	700	25
26	0	0	0	26	600	600	600	26
27	0	0	0	27	4,500	4,500	4,500	27
28	0	0	0	28	1,000	1,000	1,000	28
29	0	0	0	29	200	200	200	29
30	0	0	0	30	400	400	400	30
31	0	0	0	31	2,500	2,500	2,500	31
32				32				32
33				33				33
34				34				34
35	30,064	42,050	41,800	35	67,200	67,200	67,200	35
36				36	CAPITAL OUTLAY			36
37				37				37
38	0	0	0	38	0	0	0	38
39	166,525	348,550	486,700	39	551,400	551,400	551,400	39

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - PARA TRANSIT

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: <u>PARA TRANSIT</u>	Budget For Next Year 2023-2024			1	
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
1			1	PERSONNEL SERVICES				1	
2		80,000	250,000	2	Salaries - Para Transit - Drivers	250,000	250,000	250,000	2
3		12,000	32,000	3	Payroll Taxes	24,000	24,000	24,000	3
4		31,000	95,500	4	Fringe Benefits	130,000	130,000	130,000	4
5		10,000	25,000	5	Retirement	25,000	25,000	25,000	5
6		2,500	6,700	6	Worker's Comp	7,700	7,700	7,700	6
7				7					7
8	0	135,500	409,200	8	TOTAL PERSONNEL SERVICES	436,700	436,700	436,700	8
9		2.00	6.00	9	Total Full-Time Equivalent (FTE)	6.00	6.00	6.00	9
10				10	MATERIALS AND SERVICES				10
11			0	11	Uniforms	1,500	1,500	1,500	11
12			35,000	12	Bus Preventative Maintenance	43,000	50,000	50,000	12
13			1,110	13	Drug & Alcohol Testing	400	400	400	13
14			63,000	14	Fuel & Oil	46,000	46,000	46,000	14
15			150	15	IT Maintenance/Software	600	600	600	15
16			4,800	16	Telephone - Cellular & Tablets	12,000	4,870	4,870	16
17				17	Safety Supplies/Svc	200	200	200	17
18				18	Uniforms	1,500	1,500	1,500	18
19				19	Supplies - Vans	2,000	2,000	2,000	19
20				20	Background Checks	200	200	200	20
21				21	Training/Conference Fee/Certificates	300	300	300	21
22				22	Fit For Duty/Evals	200	200	200	22
23				23	Licenses & Fees	1,500	1,500	1,500	23
24	0	0	0	24	Non-Capital Equip/Purchases	500	500	500	24
25	0	0	104,060	25	TOTAL MATERIALS AND SERVICES	109,900	109,770	109,770	25
26				26	CAPITAL OUTLAY				26
27				27					27
28	0	0	0	28	TOTAL CAPITAL OUTLAY	0	0	0	28
29	0	135,500	513,260	29	ORGANIZATIONAL UNIT / ACTIVITY TOTAL	546,600	546,470	546,470	29

REQUIREMENTS SUMMARY

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

FORM

LB-30

GENERAL FUND - DEMAND RESPONSE

UMPQUA PUBLIC TRANSPORTATION

DISTRICT

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: <u>DEMAND RESPONSE</u>	Budget For Next Year 2023-2024			
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				1 PERSONNEL SERVICES				1
2			165,000	2 Salaries - Demand Response	148,000	259,000	259,000	2
3			15,000	3 Payroll Taxes	15,200	26,600	26,600	3
4			61,000	4 Fringe Benefits	58,000	101,500	101,500	4
5			17,000	5 Retirement	15,000	26,250	26,250	5
6			4,500	6 Worker's Comp	4,700	8,225	8,225	6
7				7				7
8	0	0	262,500	8 TOTAL PERSONNEL SERVICES	240,900	421,575	421,575	8
9			4.00	9 Total Full-Time Equivalent (FTE)	4.00	4.00	4.00	9
10				10 MATERIALS AND SERVICES				10
11			30,000	11 Bus Preventative Maintenance	29,000	29,000	29,000	11
12			740	12 Drug & Alcohol Testing	200	200	200	12
13			52,500	13 Fuel & Oil	31,000	31,000	31,000	13
14			2,000	14 IT Maintenance/Software	2,000	2,000	2,000	14
15			5,500	15 Telephone - Cellular & Tablets	2,100	2,100	2,100	15
16			2,100	16 License & Fees	1,500	1,500	1,500	16
17			0	17 Background Checks	100	100	100	17
18			0	18 Uniforms	800	800	800	18
19				19 Supplies - Vans	800	800	800	19
20				20 Safety Supplies/Svcs	200	200	200	20
21				21 Fit For Duty/Evals	250	250	250	21
22				22 Training/Conference Fee/Certificates	300	300	300	22
23	0	0	0	23 Non-Capital Equip/Purchases	500	500	500	23
24	0	0	92,840	24 TOTAL MATERIALS AND SERVICES	68,750	68,750	68,750	24
25				25 CAPITAL OUTLAY				25
26				26				26
27	0	0	0	27 TOTAL CAPITAL OUTLAY	0	0	0	27
28	0	0	355,340	28 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	309,650	490,325	490,325	28

150-504-030 (Rev 11-18)

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - CALL CENTER

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS FOR: CALL CENTER	Budget For Next Year 2023-2024			
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1			1	PERSONNEL SERVICES				1
2		145,000	24,000	2 Salaries - Call Center Supv (split w/medical transport)	32,000	32,000	32,000	2
3		17,000	119,000	3 Salaries - Call Center	146,000	146,000	146,000	3
4		17,000	14,500	4 Payroll Taxes	17,500	17,500	17,500	4
5		50,000	74,000	5 Fringe Benefits	106,000	106,000	106,000	5
6		15,000	14,500	6 Retirement	18,000	18,000	18,000	6
7		300	170	7 Worker's Comp	300	300	300	7
8	0	244,300	246,170	8 TOTAL PERSONNEL SERVICES	319,800	319,800	319,800	8
9				9 Total Full-Time Equivalent (FTE)	4.50	4.50	4.50	9
10			10	MATERIALS AND SERVICES				10
11			11					11
12		1,000	0	12 Building Maintenance	0	0	0	12
13		100	800	13 Drug and Alcohol Testing	300	300	300	13
14		39,000	35,000	14 IT Maintenance/Software	23,000	23,000	23,000	14
15		5,000	5,000	15 Supplies - Office	3,200	3,200	3,200	15
16		2,600	4,500	16 Telephone	5,200	5,200	5,200	16
17		1,200	300	17 Telephone - Cellular and Tablets	550	550	550	17
18		4,000	1,300	18 Utilities	3,700	3,700	3,700	18
19		0	0	19 Uniforms	400	400	400	19
20		0	0	20 Non-Capital Equipment	550	550	550	20
21		0	0	21 Training/Conf Fee/Certificates	200	200	200	21
22	0	52,900	46,900	22 TOTAL MATERIALS AND SERVICES	37,100	37,100	37,100	22
23			23	CAPITAL OUTLAY				23
24			24					24
25	0	0	0	25 TOTAL CAPITAL OUTLAY	0	0	0	25
26	0	297,200	293,070	26 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	356,900	356,900	356,900	26

REQUIREMENTS SUMMARY

FORM

ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY

LB-30

GENERAL FUND - MEDICAL TRANSPORTATION

**UMPQUA PUBLIC TRANSPORTATION
DISTRICT**

(name of fund)

(name of Municipal Corporation)

1	Historical Data			REQUIREMENTS FOR: MEDICAL TRANSPORTATION	Budget For Next Year 2023-2024			1
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1			1	PERSONNEL SERVICES				1
2			36,000	2 Salaries - Call Center Supv	32,000	32,000	32,000	2
3			13,500	3 Salaries - Call Center				3
4			79,000	4 Salaries - Drivers	162,000	162,000	162,000	4
5			14,000	5 Payroll Taxes	21,000	21,000	21,000	5
6			51,000	6 Fringe Benefits	77,500	77,500	77,500	6
7			13,000	7 Retirement	20,000	20,000	20,000	7
8			35	8 Worker's Comp	5,500	5,500	5,500	8
9	0	0	206,535	9 TOTAL PERSONNEL SERVICES	318,000	318,000	318,000	9
10			3.00	10 Total Full-Time Equivalent (FTE)	4.50	4.50	4.50	10
11			11	MATERIALS AND SERVICES				11
12			12					12
13			500	13 Background checks	100	100	100	13
14			550	14 Drug and Alcohol Testing	400	400	400	14
15			1,000	15 Inspections	0	0	0	15
16			2,500	16 Supplies	2,500	2,500	2,500	16
17			5,000	17 Appreciation Events	10,000	10,000	10,000	17
18			190,000	18 Volunteer Mileage Reimbursement	166,000	166,000	166,000	18
19			15,600	19 Fuel & Oil	31,000	31,000	31,000	19
20			10,000	20 Bus Preventative Maintenance	28,500	28,500	28,500	20
21			3,000	21 Telephone - Cellular & Tablets	1,000	1,000	1,000	21
22			2,100	22 License & Fees	1,500	1,500	1,500	22
23				23 Incentive Bonus	6,000	6,000	6,000	23
24			0	24 Uniforms	800	800	800	24
25				25 Safety Supplies/Svcs	200	200	200	25
26				26 Training/Conference Fee/Certificates	300	300	300	26
27	0	0	0	27 Non-Capital Equip/Purchases	500	500	500	27
28				28 Fit For Duty	250	250	250	28
29	0	0	230,250	29 TOTAL MATERIALS AND SERVICES	249,050	249,050	249,050	29
30			30	CAPITAL OUTLAY				30
31			31					31
32	0	0	0	32 TOTAL CAPITAL OUTLAY	0	0	0	32
33	0	0	436,785	33 ORGANIZATIONAL UNIT / ACTIVITY TOTAL	567,050	567,050	567,050	33

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

GENERAL FUND

**UMPQUA PUBLIC
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2023-2024			
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2	26,633			2 Administrative Wages				2
3	3,391			3 Payroll Taxes				3
4	11,722			4 Health Insurance				4
5	31			5 Workers Comp				5
6				6				6
7				7				7
8	0	0	0	8 TOTAL PERSONNEL SERVICES	0	0	0	8
9				9 Total Full-Time Equivalent (FTE)				9
10				10 MATERIALS AND SERVICES NOT ALLOCATED				10
11			0	11 Advertising/Marketing	0	0	0	11
12	7,869		0	12 Legal Services	0	0	0	12
13	12,600		0	13 Accounting Services	0	0	0	13
14	55,387		0	14 Management Services	0	0	0	14
15			0	15 Consulting Services	0	0	0	15
16			0	16 Audit Fees	0	0	0	16
17	1,728,961		0	17 Transportation Contracts	0	0	0	17
18	6,130		0	18 Telephone/Communications	0	0	0	18
19	1,055		0	19 Office Supplies	0	0	0	19
20	2,396		0	20 Training	0	0	0	20
21	1,036		0	21 Dues & Memberships	0	0	0	21
22	16,297		0	22 Insurance	0	0	0	22
23	79,748		0	23 Other Materials and Supplies	0	0	0	23
24	79,748	0	0	24 TOTAL MATERIALS AND SERVICES	0	0	0	24
25				25 CAPITAL OUTLAY NOT ALLOCATED				25
26		30,000	135,000	26 Capital Projects - Equipment	30,152	30,152	30,152	26
27				27				27
28	0	30,000	135,000	28 TOTAL CAPITAL OUTLAY	30,152	30,152	30,152	28
29				29 DEBT SERVICE				29
30	50,000	29,085	30,024	30 Principal	38,910	38,910	38,910	30
31		17,274	16,320	31 Interest	7,419	7,419	7,419	31
32	50,000	29,085	46,344	32 TOTAL DEBT SERVICE	46,329	46,329	46,329	32

33				33	INTERFUND TRANSFERS				33
34				34	Transfers to Capital Projects	0			34
35	860,835	715,000	715,000	35	Transfers to Bus Replacement Fund	0			35
36	860,835	715,000	715,000	36	TOTAL INTERFUND TRANSFERS	0	0	0	36
37		10,000	920,000	37	OPERATING CONTINGENCY	150,000	150,000	150,000	37
38				38	RESERVED FOR FUTURE EXPENDITURE				38
39			146,327	39	UNAPPROPRIATED ENDING BALANCE	368,878	368,878	368,878	39
40	990,583	784,085	1,962,671	40	Total Requirements NOT ALLOCATED	595,359	595,359	595,359	40
41		2,273,550	5,283,105	41	Total Requirements for ALL Org.Units/Programs within fund	5,856,050	5,856,050	5,856,050	41
42				42	Ending balance (prior years)				42
43	990,583	3,057,635	7,245,776	43	TOTAL REQUIREMENTS	6,451,409	6,451,409	6,451,409	43

150-504-030 (Rev 11-18)

RESOURCES
BUS REPLACEMENT FUND

(Fund)

UMPQUA PUBLIC TRANSPORTATION DISTRICT

(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	BUDGET FOR NEXT YEAR 2023-2024			
	Actual		Adopted Budget The Year Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				1 Available cash on hand* (cash basis) or	-	-	-	1
2				2 Net working capital (accrual basis)				2
3				3 Previously levied taxes estimated to be received				3
4				4 Loan Proceeds	0	0	0	4
5				5 Interest				5
6		715,000	715,000	6 Transferred IN, from General Fund	-	-	-	6
7				OTHER RESOURCES				7
8		255,000	255,000	8 5339 - Grant 35395	2,400,000	2,400,000	2,400,000	8
9		690,921	690,921	9 STP - Grant 34248	690,921	690,921	690,921	9
10		205,000	205,000	10 STIF Discretionary Grant		205,000	205,000	10
11			809,903	11 STBG - Grant 35326	809,901	809,901	809,901	11
12				12 5339 - Grant 34227	255,000	255,000	255,000	12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	0	1865921	2675824	29 Total resources, except taxes to be levied	4,155,822	4,360,822	4,360,822	29
30				30 Taxes estimated to be received				30
31				31 Taxes collected in year levied				31
32	0	1865921	2675824	32 TOTAL RESOURCES	4,155,822	4,360,822	4,360,822	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

Bus Replacement Expenses

**UMPQUA PUBLIC
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2023-2024			
	Actual		Adopted Budget The Year 2022-23		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 20__-__	First Preceding Year 2019-20						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
4	0	0	0	3 TOTAL PERSONNEL SERVICES	0	0	0	3
5				4 Total Full-Time Equivalent (FTE)				4
6				5 MATERIALS AND SERVICES NOT ALLOCATED				5
7				6				6
8	0	0	0	7 TOTAL MATERIALS AND SERVICES	0	0	0	7
9				8 CAPITAL OUTLAY NOT ALLOCATED				8
10			2,675,824	9 Capital Projects	4,155,822	4,360,822	4,360,822	9
11				10				10
12	0	0	2,675,824	11 TOTAL CAPITAL OUTLAY	4,155,822	4,360,822	4,360,822	11
13				12 DEBT SERVICE				12
14				13				13
15	0	0	0	14 TOTAL DEBT SERVICE	0	0	0	14
16				15 INTERFUND TRANSFERS				15
17				16 Bus Replacement Fund	0			16
18	0	0	0	17 TOTAL INTERFUND TRANSFERS	0	0	0	17
19				18 OPERATING CONTINGENCY				18
20				19 RESERVED FOR FUTURE EXPENDITURE				19
21			0	20 UNAPPROPRIATED ENDING BALANCE	0	0	0	20
22	0	0	2,675,824	21 Total Requirements NOT ALLOCATED	4,155,822	4,360,822	4,360,822	21
23				22 Total Requirements for ALL Org.Units/Programs within fund	0			22
24		0		23 Ending balance (prior years)				23
25	0	0	2,675,824	24 TOTAL REQUIREMENTS	4,155,822	4,360,822	4,360,822	24

**RESOURCES
CAPITAL PROJECTS**

(Fund)

UMPQUA PUBLIC TRANSPORTATION DISTRICT

(Name of Municipal Corporation)

Historical Data				RESOURCE DESCRIPTION	Budget For Next Year 2023-2024			
Actual		Adopted Budget The Year Year 2022-2023	Proposed By Budget Officer		Approved By Budget Committee	Adopted By Governing Body		
Second Preceding Year 2020-2021	First Preceding Year 2021-2022							
	1040457	1,020,000	1	Available cash on hand* (cash basis) or				1
			2	Net working capital (accrual basis)				2
			3	Previously levied taxes estimated to be received				3
	535000	0	4	Loan Proceeds	0	0	0	4
			5	Interest				5
1029503	860835	-	6	Transferred IN, from other funds	-	-	-	6
			7	OTHER RESOURCES				7
		30,152	8	5339 - Grant 35395	2,148,496	2,148,496	2,148,496	8
		2,088,000	9	STB Grant				9
			10	5339 - Grant 35335	2,088,000	2,088,000	2,088,000	10
			11	5310 - Bus Shelters	94,204			11
			12					12
			13					13
			14					14
			15					15
			16					16
			17					17
			18					18
			19					19
			20					20
			21					21
			22					22
			23					23
			24					24
			25					25
			26					26
			27					27
			28					28
1029503	2436292	3138152	29	Total resources, except taxes to be levied	4,330,700	4,236,496	4,236,496	29
			30	Taxes estimated to be received				30
			31	Taxes collected in year levied				31
1029503	2436292	3138152	32	TOTAL RESOURCES	4,330,700	4,236,496	4,236,496	32

*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

REQUIREMENTS SUMMARY

FORM

NOT ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM

LB-30

CAPITAL PROJECTS

**UMPQUA PUBLIC
TRANSPORTATION DISTRICT**

(name of fund)

(name of Municipal Corporation)

	Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2023-2024			
	Actual		Adopted Budget This Year 2022-2023		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2020-2021	First Preceding Year 2021-2022						
1				1 PERSONNEL SERVICES NOT ALLOCATED				1
2				2				2
3	0	0	0	3 TOTAL PERSONNEL SERVICES	0	0	0	3
4				4 Total Full-Time Equivalent (FTE)				4
5				5 MATERIALS AND SERVICES NOT ALLOCATED				5
6				6				6
7	0	0	0	7 TOTAL MATERIALS AND SERVICES	0	0	0	7
8				8 CAPITAL OUTLAY NOT ALLOCATED				8
9	131,132	1,435,000	3,138,152	9 Capital Projects	4,330,700	4,236,496	4,236,496	9
10				10				10
11	131,132	1,435,000	3,138,152	11 TOTAL CAPITAL OUTLAY	4,330,700	4,236,496	4,236,496	11
12				12 DEBT SERVICE				12
13				13				13
14	0	0	0	14 TOTAL DEBT SERVICE	0	0	0	14
15				15 INTERFUND TRANSFERS				15
16				16 Bus Replacement Fund	0			16
17	0	0	0	17 TOTAL INTERFUND TRANSFERS	0	0	0	17
18				18 OPERATING CONTINGENCY				18
19				19 RESERVED FOR FUTURE EXPENDITURE				19
20		466,292		20 UNAPPROPRIATED ENDING BALANCE	0	0	0	20
21	131,132	1,901,292	3,138,152	21 Total Requirements NOT ALLOCATED	4,330,700	4,236,496	4,236,496	21
22				22 Total Requirements for ALL Org.Units/Programs within fund	0			22
23		0		23 Ending balance (prior years)				23
24	131,132	1,901,292	3,138,152	24 TOTAL REQUIREMENTS	4,330,700	4,236,496	4,236,496	24